



AUSTRALIAN CATHOLIC BISHOPS CONFERENCE

Bishops Commission for Family, Youth and Life

Australian Catholic Bishops Conference 2017 Youth Survey

Plain English Statement – Selected clarifications

Data ownership

The data collected in the course of the Australian Catholic Bishops Youth Survey 2017 project will be the property of the Australian Catholic Bishops Conference (ACBC) Pastoral Research Office and some results will be released in a manner and at times to be determined by the ACBC Pastoral Research Office, in consultation with the ACBC 2017 Youth Survey Reference Group, through its Chair and Executive Secretary of the Bishops Commission for Family, Youth and Life, Ms Alison Burt.

Permissions

Requests may be made to the ACBC Pastoral Research Office, via the Primary Investigator, to access the dataset, or any sub-datasets. This can be in the form of research requests or dataset requests. Approval will be given in line with the policies of the ACBC Pastoral Research Office and Australian Catholic University's ethical considerations.

Requests which seek to report on individual Catholic sectors, such as Catholic schools in a diocese, or Catholic parishes in a diocese, require the permission/s of the relevant authority in the sector and/or diocese. This could, for example, include a bishop, a Catholic Education Executive Director, or any other individual or group of individuals (e.g. a committee) who has the authority to speak on behalf of the organisation.

Non-aggregated data may be reported in publications but it may not use participant names or other identifying data. Results may be published in a print publication and in an academic journal and online.

Confidentiality

The information given is to be used only for the research purposes stated in the ethics approval (Review no. 2017-110E). Without the explicit permission of the person providing it, such information must not be divulged to others in any way that might allow it to be linked to that person.

As respondents have the opportunity to win a prize, they have the option of providing their contact details. As such the "raw" data will not be anonymous. However, the names and contact details of respondents will be removed prior to analysis and stored separately from the research data, and on a different password-protected computer, so that it cannot be linked in any way to the individual responses.

Data storage

Responsibility for storage of data associated with projects deemed by Australian Catholic University's Human Research Ethics Committee to be "negligible or low risk" shall rest with the Principal Investigator, Mr Stephen Reid. It is required that primary data be retained for seven years following

publication, or for seven years following the completion of the project if the data is not used for publication. After this period, data is to be disposed of in accordance with the Australian Catholic University's Retention and Disposal Schedule.

Privacy

The Australian Catholic Bishops Conference is bound by Privacy Act 1988 (Cth) (Act), which includes the Australian Privacy Principles. It has a comprehensive Privacy Policy which has been linked to the information page of the survey. The Policy can be accessed through the ACBC Office for Employment Relations website at:

<http://www.employmentrelations.catholic.org.au/index.php/docman/policies/187-2015-acbc-privacy-policy>

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Authorised by



Signature

18 May 2017

Date

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