



# CHILDREN, YOUNG PEOPLE AND ADULTS AT RISK SAFETY TRAINING FRAMEWORK

The Catholic Diocese of Ballarat is committed to supporting clergy, employees and volunteers to develop the skills and knowledge to promote the safety of children, young people and adults at risk and to uphold their responsibilities under the diocesan Children, Young People and Adults at Risk Safety Policy.

The Diocese and Parishes are required to record and maintain records of training undertaken by clergy, employees and volunteers.

## Safeguarding Essentials

All clergy, employees and volunteers working or in ministry in the diocese should complete a compulsory Safeguarding essentials online program (approximately 30 minutes) upon commencement in their role and every three years. This training is designed to provide knowledge to:

- Understand our duty of care in relation to safeguarding children, young people and adults at risk in the Diocese
- Identify behaviour that constitutes child abuse including grooming or neglect
- Understand the indicators of abuse
- Respond to and report allegations or concerns regarding abuse.

Please note: The completion of online training may pose challenges for volunteers without access to a computer and for those who do not feel confident using technology. An alternative approach is for parishes to host an assisted session and to work with volunteers to complete the online training as a group.

Working Safety with Children and Young People (compulsory requirement for those working with or in a specific ministry with children and young people)

In addition, clergy and employees and volunteers whose roles involve work or specific ministry with children and young people, will be required to complete the Working with Children and Young People Safely online training module upon commencement and every three years. This training is designed to provide additional knowledge about:

- Conducting safe programs
- Role boundaries
- Risk assessment in relation to child safety
- Practice and behavioural guidelines
- Empowering children and young people

Please note: This online program will be available by December 2020

## National Council of Churches in Australia Safe Churches Program

The Safe Church Program is an initiative of the National Council of Churches in Australia. Safe Church Awareness Workshops are conducted at various locations in the Diocese. Details of these workshops can be obtained at <https://www.ncca.org.au/departments/safe-church-program>

The Coordinator for Professional Standards will provide advice to parishes about these workshops.

*The Catholic Diocese of Ballarat gratefully acknowledges the assistance of the Archdiocese of Melbourne in the preparation of this document.*