



## Application for Faculties & Short-Term Ministry in the Diocese of Ballarat

This form should be completed by all visiting clergy and consecrated religious from other dioceses in Victoria, or other States or Territories in Australia prior to providing religious services within the Catholic Diocese of Ballarat.

Please return the completed form by email to: [bishopsoffice@ballarat.catholic.org.au](mailto:bishopsoffice@ballarat.catholic.org.au) OR mail to:  
Bishop's Office, P.O Box 576, Ballarat VIC 3353

Individual's Details			
Full Legal Name			
Religious Name			
DOB			
Mobile			
Email Address			
Postal Address			
Church Authority Details			
Current Diocese or religious order			
Church Authority (Name of bishop/provincial etc.)			
Details of Visit			
Date(s) of visit			
Parish/School/Community you are visiting			
Reason for visit (e.g. Presiding / Concelebrating Mass, attending / giving Retreat, etc.)			
Confirmation of Good Standing			
<b>If you do not have an ACMR number, you are required to complete page 2 of this document.</b>			
Australian Catholic Ministry Register (ACMR) #			
WWCC #	No.	Exp.	Issuing State: VIC
For OFFICE USE only			
ACMR & WWCC Checks	Verified <input type="checkbox"/>	Date 28/03/25	By
Comments			



**DECLARATIONS RELATING TO PROFESSIONAL STANDING**

**ONLY COMPLETE THIS PAGE IF YOU DO NOT HAVE AN ACMR NUMBER**

**APPLICANT**

I, \_\_\_\_\_, hereby confirm the following:

- There have not been any substantiated complaints of abuse against me;
- There are no circumstances of which I am aware that could lead to a complaint of abuse against me;
- There are no other circumstances of which I am aware that may lead to a conclusion that I am an unacceptable risk to children, young people or vulnerable adults, or which might lead to a conclusion that I am not in good standing.

I understand that the Bishop of Ballarat may request that I undergo legal and other background checks/screening requirements prior to a grant of short term faculties being made.

.....  
Signature of Applicant

Date: Click or tap to enter a date.

**Church Authority**

I, \_\_\_\_\_, as the Applicant's relevant Church Authority, having made appropriate enquires where necessary, hereby confirm the following:

- There have not been any complaints of abuse against the Applicant of which this Church Authority is aware;
- There have not been any substantiated complaints of abuse against the Applicant of which this Church Authority is aware
- There are no circumstances known to this Church Authority that could lead to a complaint of abuse against the Applicant;
- The Applicant is not considered by this Church Authority to be an unacceptable risk to children, young people or vulnerable adults; and
- The Applicant is currently in good standing with this Church Authority.

I understand that the Bishop of the Ballarat Diocese may request that the Applicant undergo legal and other background checks/screening requirements prior to a grant of short-term faculties being made.

.....  
Signature of Church Authority

Date: Click or tap to enter a date.

**National Catholic Safeguarding Standards**

Indicator 5.7.1 of the National Catholic Safeguarding Standards requires Church entities to implement a system to assess the safeguarding credentials and manage the movement of all seminarians, clergy and religious moving between different seminaries, formation programs and Church jurisdictions. This includes dual declarations made by both the individual and the relevant Church Authority that verifies that the individual coming to exercise ministry in a new jurisdiction is currently in good standing and records the movement and activities of those individuals.